

115-25 Metropolitan Avenue, Suite 1 Richmond Hill, N.Y. 11418

Web: PlayStudyWin.org

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AFTERSCHOOL PROGRAM YOUTH WORKER

Job Title: Youth Worker Schedule: Up to 30 hours per week, varied.

Job Type: Part-Time Pay Rate: \$15/Hour

FLSA Status: Non-exempt

Reports to: Program Director Site: Various

POSITION SUMMARY:

The person selected for this position will be under direct supervision of the Program Director, and will be responsible for providing an appropriate safe, caring, and enriching environment for children enrolled in the Play Study Win afterschool program.

Youth Workers are responsible for conducting themselves in an appropriate manner, setting the example for children, parents, and co-workers by reflecting the program core values of caring, honesty, respect, and responsibility.

ESSENTIAL FUNCTIONS AND JOB DUTIES:

- Facilitate group participation in activities.
- Assist participants with academics and recreation.
- Plan age-appropriates activities.
- Monitor participant's behavior and report to staff.
- Instruct participants in the rules and regulations of games.
- Daily communication with the Program Director.
- Perform clean up duties every day.

JOB QUALIFICATIONS:

- High School Diploma or General Equivalent Diploma, preferably a college student.
- 0-2 years of working experience in youth development.
- Knowledge of public school environment a plus.
- Demonstrated strong communication and interpersonal skills.
- Demonstrated record of good attendance and punctuality.
- Must be fingerprinted, pass a background check, and have a physical exam.

For more information please contact the following staff member at <u>Play Study Win:</u>

Name: Daniel Wright

Contact: DWright.PSW@Gmail.com